

**2003 CHURCHWIDE GATHERING  
OF PRESBYTERIAN WOMEN  
ITEMS TO BORROW**

Date request is being made: \_\_\_\_\_

Dates items needed: Must have by: \_\_\_\_\_  
Will return by: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Location of event: \_\_\_\_\_

Requested by: \_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

**PERSON RESPONSIBLE FOR TAKING DELIVERY AND RETURNING SHIPMENT:**

Name: \_\_\_\_\_

Street Address (No P.O.s) \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

**1 SET OF 6 BANNERS WITH THEME: "God's Vision: Our Calling"**

Measurements: 2' x 6' each – 5 languages plus English

Shipping cost of the stands is prohibitive \_\_\_\_\_

**1 SET OF FOUR TABLE RUNNERS OF FABRIC**

Measurements: 2' x 10' each

Fabric includes pieces from: Africa, Guatemala, Korean, Philippines \_\_\_\_\_

Note: Irish fabric is available in 5' x 6' pieces \_\_\_\_\_

It is agreed that PW PC(USA) will cover the expense of mailing the items to the requested location. It is also agreed that the requesting group, upon completion of use, will cover the expense of mailing all materials back to:

Presbyterian Women, 100 Witherspoon St., Louisville, KY 40202 **OR**  
to the next requested location.

Your promptness in returning these items so that others may enjoy them is greatly appreciated. **THANKS!**



## BANNER REQUEST FORM

Today's date: \_\_\_\_\_

DATES NEEDED: **Must Have By:** \_\_\_\_\_  
**Will Return By:** \_\_\_\_\_

NAME OF EVENT: \_\_\_\_\_

LOCATION OF EVENT: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

DELIVERY DIRECTIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERSON RESPONSIBLE FOR TAKING DELIVERY AND RETURNING SHIPMENT :

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Fax

\_\_\_\_\_  
E-mail

**BANNERS AVAILABLE:** Please indicate which you would like to have. Please do not assume that one or all the banners will automatically be available if they are requested. I will send you confirmation notification. Thanks.

**PW Logo Blue Square Banner** \_\_\_\_\_ Dimensions: 4'6" wide/6'6" long (with pole)

**Who Are PW? Banner (faces)** \_\_\_\_\_ Dimensions: 4ft wide/6 ft long  
(Stand is available) Stand - yes\_\_\_\_ no\_\_\_\_

**Jubilee Banner** \_\_\_\_\_ Dimensions: 7'6" wide/22 ft long  
(Weight of banner is 38 lbs - UPS **ground** delivery is approximately \$20)

It is agreed that PW of the PC(USA) will cover the expense of mailing all banners to the requested location. It is also agreed that the requesting organization, upon completion of use, will cover the expense of mailing all banners back to Louisville, KY **OR** to the next requested location.

**PLEASE RETURN BANNER(S) TO:** Beth M. Snyder, Presbyterian Women, 100 Witherspoon St. Rm. 3047A  
Louisville, KY 40202-1396 1-888-728-7228 Ext. 8015, bsnyder@ctr.pcusa.org

**YOUR PROMPTNESS IN RETURNING THE BANNER(S) IS GREATLY APPRECIATED!**